

## RCISD Modified Central Office Operation Hours

Please be informed that starting Wednesday, August 17, 2022, RCISD Central Office hours of operation will be as follows:

- 7:30 a.m. – 4:30 p.m. Monday thru Thursday
- 7:30 a.m. – 4:00 p.m. on Friday

Moreover, Central Office will be closed between noon – 1:00 p.m. for lunch. Once Central Office is fully staffed, we aim to stagger lunch breaks to where Central Office will remain open during lunch.

In an effort to be responsive to all of our constituents, the new Central Office hours of operation are better aligned with RCISD campus hours of operation.

At RCISD, we strive to meet the needs of our constituents as much as possible. We appreciate our employees, families, and community working with us. We apologize in advance if the change causes an inconvenience for anyone in any manner. As all always, feel free to contact us if we may be of assistance.

Gracias,



Guillermo Mancha, Jr., Ed. D.  
RCISD Superintendent of Schools