

Roscoe Collegiate Montessori Early Childhood Center (ECC)

Parent Resource Book

Please return the last two pages of this book to your child's teacher as soon as possible.



PO Box 1015
Roscoe, TX 79545
325-766-2220

<https://www.roscoe.esc14.net/page/Mont.home>



ECC- Roscoe Collegiate Montessori Early Childhood Center @RCISD.ECC

Early Childhood Principal: Katherine Jackson kjackson@roscoe.esc14.net

ECC Secretary: Amanda Zamora azamora@roscoe.esc14.net

Roscoe Collegiate Montessori Early Childhood Center is a public preschool and kindergarten, serving children ages 3 to 6.

Our school is part of Roscoe Collegiate ISD and was established in 2017.

Spanish speaking translators are available on our campus.

The Montessori Classroom - A Very Montessori Poem by Bree Van Nes

A Montessori class is like no other,
Calm and peaceful, neutral in color
Amazing materials to challenge the mind,
And countless opportunities to grow and to shine,

A harmonious tone, where grace and courtesy are seen,
Children helping, children learning, exploring why leaves are green,
A joyous community where independence abounds,
Learning through the senses, sandpaper letters to learn the sounds,

Learning about the continents, working with landforms too,
Learning the parts of an insect, persevering to tie your shoe,
Pushing in your chair, rolling up your mat,
Using the Moveable Alphabet to spell the word, 'c-a-t'

An environment where children work at their own pace,
Discovering, exploring, no pressure to win the race,
A philosophy that helps children be all they can be,
Guiding their learning by following their lead,

Intrinsically motivated,
Independent too,
The power of the absorbent mind
Soaking up knowledge through and through

Maria Montessori is one of a kind,
An acute observer, an intelligent mind
She believed in following the child's lead,
And giving children the tools to help those in need

A Montessori class is like no other
And a teacher I'm proud to be
A role model, a facilitator, a nurturer, a friend,
Guiding them on a journey that I hope will never end

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Our Philosophy:

We believe in the Montessori philosophy. We use the Montessori method of education with specially-trained teachers in mixed-age classrooms to foster a love of learning and prepare students to reach their full potential. Students are prepared emotionally, socially, intellectually, and physically through a curriculum that includes language, math, science, geography, practical life, sensorial training, music, art, PE, grace and courtesy, and peace education. See Appendix A for more information.

RCISD Mission Statement:

Roscoe Collegiate ISD believes that all students will learn and be successful, regardless of their previous life experiences. We believe that it is the purpose of our school to educate all students to their highest level of academic performance, while nurturing positive growth in social/emotional skills that are necessary to be productive members of our community and society.

Our Mission:

The Roscoe Elementary and Early Childhood Center community of educators, students, and families create an enriched learning environment where all feel safe, valued, and prepared to reach their full potential. Students are immersed in a detailed curriculum structured by Roscoe CISD using state standards and the authentic Montessori method of instruction through developmental progressions to encourage students to grow as self-motivated, intellectually-engaged learners who will serve their larger communities as both accomplished students and ambassadors of peace.

Schedule of Operations:

- The ECC is staffed from 7:00 a.m. until 3:45 p.m., Monday through Thursday and from 7:00 a.m. - 3:30 p.m. on Fridays.
- Classes run 7:50 a.m. - 3:30 p.m. Monday through Thursday and from Friday from 7:50am - 3:15 pm .
- Breakfast will be served from 7:20 a.m. - 7:45 a.m and it is over at 7:50 a.m. All ECC students are eligible for free breakfast.
- Lunch is served between 11:30 a.m. and 12:30 p.m.. Lunches will not be free this year. You will receive a form to provide income information to see if your child qualifies for free or reduced lunches.

School Calendar:

Classes begin in August each year. The older/returning students will start before the three-year-olds so that they get back in the swing of things before the new students arrive. They can then help the younger students adjust. See the attached calendar (Appendix B) for more details on our annual schedule.

Parent-Teacher conferences will be held throughout the school year. The first report cards will not be sent home; parents will pick those up at the Parent-Teacher conference. Parents are requested to attend conferences at least once each semester.

Arrivals:

We know that dropping off your child at school for the first time can be stressful for both you and your child. There may be tears. We have found that most children do best with a quick, happy, predictable routine for drop off. If you stay positive and let your child know that coming to school is a good thing, they will have an easier transition. You may want to have a secret handshake, a “one kiss, one hug, one high five” routine, or something similar. Rest assured that all of our faculty and staff love children and are trained to help them learn and grow, both academically and socially.

At the Early Childhood Center:

Children will be greeted and helped by a teacher in the car line beginning at 7:30 a.m. We will use the **same route** in the morning and the afternoon. All traffic will be directed from Cypress St., turn right onto 10th St., and then turn right into the alley behind the school. You will follow through the alley and up alongside the building to the front. The turn in entrance from the front will only be for buses, emergency vehicles, and for pick up outside of our normal drop off and pick up hours. *Staff children may be dropped off beginning at 7:00 a.m.*

Your child’s attendance is very important. Consistency is necessary for children to foster the love of learning we seek to instill in our students. Each day our students learn something new, and any missed days are truly a missed opportunity for learning. **Therefore, it is crucial that your child is on time for school.** Having them at school on time allows for an easier transition between home and school, allows them to eat breakfast, and helps build the community in each classroom through their attendance in each day’s morning meeting from 7:50 a.m. - 8:05 a.m..

Thank you for calling or emailing by 8:30 a.m. to let us know if your child will be absent for the day.

Birthdays:

Birthdays are very special. Our classrooms will honor your child with a Celebration of Life to celebrate their birthday. If your child has a birthday during the summer, his/her class will celebrate it in May.

You will receive a reminder letter a few weeks before the celebration. During the celebration, your child will walk around the ellipse while a parent or teacher reads your child’s life story (See Appendix E). **If you would like to bring a treat for your child’s class on that day, please contact your child’s teacher a week in advance so that we can give you a list of allergy restrictions.**

Concerns:

If you have any concerns about your child, please talk with your child’s teacher first. If you and your child’s teacher are unable to resolve the concern, please make an appointment with the principal, Mrs. Jackson. We all have your child’s best interest at heart and want to work with you to solve any issues your child may have. Thank you for being partners with us in your child’s education. Please see Appendix C for names and contact information for the staff.

Departures:

At the Early Childhood Center:

Children will be delivered to your car. **Please make sure your child's car tag is visible in your front window.** All traffic will be directed from Cypress St., turn right onto 10th St., and then turn right into the alley behind the school. You will follow through the alley and up alongside the building to the front. **Please pull up as close as possible to the car in front of you.**

Discipline:

Our philosophy on discipline is that many discipline problems are avoided when children are interested in what is going on around them and are engaged in what they are doing. When children are having a difficult time, our goal is to help them learn how to express themselves appropriately, gain self-control, respect the rights and feelings of others, and choose appropriate behaviors.

Our first method for avoiding discipline problems is to keep the children interested and engaged, as well as modeling the behavior expectations for them through a lesson. Teachers will change out books and activities on a regular basis and will be proactive by continually observing the students and giving help or new presentations as needed. They will also reteach and remodel their expectations through a lesson. We also strive to provide a calming, aesthetically-pleasing classroom to provide an extension of the home environment for the children to become comfortable and feel safe while at school. If remodeling and reteaching is not addressing the behavior, consequences will be logical and appropriate for the child's age and needs. Losing the freedom to do a work or to work, time outs, having to complete work after the work period, talking to the principal, and walking during recess are other methods that may be used. Corporal punishment is a last resort and will only be considered and administered with parent permission.

Emergency and Evacuation Procedures:

In case of emergency, parents or their designees will be notified as soon as possible. A list of emergency procedures is posted in each classroom. Each teacher also has a "go bag" with emergency contact info, a first aid kit, and other materials. A First Aid Kit will be available in the classroom and at the front desk. Fire extinguishers are located throughout the building, near the exits, by the utility room, and in the kitchen. An AED is available at the front desk.

We have practice fire drills so that the children know what to do in case of fire. We also participate in Fire Safety week each year so that our students become more comfortable with fire trucks and firefighters. We will also do an annual tornado drill and an annual lock-down drill.

All of our staff members are required to be certified in CPR and First Aid. Our staff members are also trained specifically to deal with issues pertaining to special needs that may arise.

Health Policy:

If a child is ill, please keep them at home in order to prevent the spread of disease. Please also contact the school to let us know (s)he will not be attending that day. **The school nurse is available to answer any questions for parents who are concerned about whether or not their child should stay home.**

Please DO NOT give your child Tylenol, Motrin, or other fever-reducing medication and then send them to school.

If a child becomes sick at school, and the school nurse determines that the child should go home, the parents will be contacted. If the parent cannot be reached, she will call the emergency contacts listed on the child's registration form.

State rules require schools to exclude students with certain illnesses from school for certain periods of time. For example,

- If a child has a fever over 100 degrees, he or she will be sent home and must stay out of school until fever free for 24 hours without the use of medications. Parents should follow up with their child's doctor and must notify the school secretary at (325)766-2220 or at azamora@roscoe.esc14.net of any diagnosis or test result. Students with vomiting and/or diarrheal illnesses must stay home until they are vomit and diarrhea-free without use of diarrhea-suppressing medications for 24 hours.

Head lice is very common among children. Although not an illness or a disease, it spreads easily through head-to-head contact during play, sports, nap time, and when children share things like brushes, combs, hats, and headphones.

If careful observation indicates that a student has head lice, the school nurse will be contacted to determine whether the student needs to be picked up from school and to discuss a treatment plan using an FDA-approved medicated shampoo or cream rinse that may be purchased from any drug or grocery store. After the student undergoes one treatment, the parent should contact the school nurse to discuss the treatment used. The nurse can also offer additional recommendations, including subsequent treatments, how best to get rid of lice, and how to prevent their return.

The district will provide notice to parents of ECC students in the affected classroom without identifying the student with lice.

Meals, Snacks, and Beverages:

Snacks will be available in the classroom; please see your child's teacher to sign up for snack "duty." Children will be allowed to serve themselves a snack whenever they are hungry. Water will be freely available. **Refillable water bottles need to be sent daily with your child. You may only put water in their water bottles.**

Please let your child's teacher know of any food allergies. We will not allow those foods in their classroom and will ensure they are not around them in the cafeteria.

Breakfast is free of charge for all RCISD ECC students. Lunch prices for each student are income dependent.

Breakfast will be served in the cafeteria each morning at 7:20. Class starts at 7:50, so please bring your student to school by 7:40 if you wish for them to eat breakfast at school.

Lunch will be available from the cafeteria or students can bring their own from home. To allow time for students to become normalized in the classroom and at school, parents will not be allowed to come eat with their child/children until after the first six weeks of school.

We do not have room to refrigerate all lunches, so please include an ice pack if your child's lunch needs to stay cool. Consider sending food and drinks in containers that your child can open by themselves. Also, please send food that just needs to be warmed up and is premade. Students who bring meals that need to be prepared like macaroni and cheese microwaveable cups do not have as much time to eat as their peers and often feel rushed. It would be best if you could make these at home first, then we can warm them up in the cafeteria.

Medications:

Written permission from the parent is required before medication (whether prescription or nonprescription) can be dispensed to a child at school. A form will be available in the office when you bring the medication in. Please hand the medication directly to the secretary or principal, so that it can be properly stored. **NEVER leave any type of medication (herbal, nonprescription, prescription, etc.) with your child or with their belongings.** Medication must be in its original container; prescription medication must have the label with the child's name attached. (Most pharmacies, if asked, will split prescriptions into two labeled bottles so that you can have one for school and one for home.)

Medication will be administered by a designated staff member and will be stored in a lock-box at the front desk or in a locked refrigerator. *Don't forget that all medications need to be picked up by the end of the year or we must discard them.*

Nap Time:

Our preschool three and four year old students will have a nap time each afternoon. Please provide a vinyl nap mat and a white towel for your preschool child. Your child will use their white towel to cover up. Towels will be sent home on Fridays for washing.

Network of Community Resources:

We have Spanish speaking translators available on our campus. Mrs. Amanda Zamora, our secretary, Mrs. Nancy Lopez, paraprofessional, Mrs. Maria Montoya, paraprofessional, Ms. Lucy Rico, teacher, Mrs. Rosa Rocha, teacher, and Ms. Coco Saavedra, paraprofessional. Our principal, Mrs. Jackson, speaks some Spanish as well and is able to help.

Please refer to the table beginning on the next page for our local network of community resources.

Network of Community Resources

<p>Texas Department of Health and Human Services</p>	<p>(325) 235-8401 hhs.texas.gov</p>	<p>HHS ensures that Texans receive the benefits for which they are qualified. Communities help by providing extra services to Texans in need.</p>
<p>2-1-1 Texas</p>	<p>2-1-1 or (877) 541-7905 211texas.org acallforhelp.info/cms/ - Specifically for West Central Texas</p>	<p>2-1-1 Texas, a program of the Texas Health and Human Services Commission, is committed to helping Texas citizens connect with the services they need. Whether by phone or internet, our goal is to present accurate, well-organized and easy-to-find information from state and local health and human services programs. We accomplish this through the work of our 25 Area Information Centers (AICs) across the state. 2-1-1 Texas is a free, anonymous social service hotline available 24 hours a day, 7 days a week, 365 days a year.</p> <p>No matter where you live in Texas, you can dial 2-1-1, or (877) 541-7905, and find information about resources in your local community. Whether you need help finding food or housing, child care, crisis counseling or substance abuse treatment, one number is all you need to know.</p> <p>(English). (Español)</p>
<p>Texas Department of Family and Protective Services</p>	<p>1-800-252-5400 www.txabusehotline.org/Login/Default.aspx</p>	<p>Reporting child abuse: Call our Abuse Hotline toll-free 24 hours a day, 7 days a week, nationwide, or report with our secure website and get a response within 24 hours.</p>
<p>Sweetwater-Nolan County Health Department</p>	<p>(325) 235-5463 https://nolancountyhealth.com/ 301 E. 12th Street Sweetwater, Texas 79556 Monday-Friday: 8:00 AM – 12:00 PM 1:00 PM – 5:00 PM</p>	<p>Connecting Community with services : Immunizations, Family Planning, volunteer work, Health Inspection and information, and so much more.</p>
<p>Texas Health Steps</p>	<p>(512) 506-7000 https://www.txhealthsteps.com/</p>	<p>Texas Health Steps Medicaid, checkups, partners, pharmacy, and other resource links.</p>

<p>West Texas Children’s Advocacy</p>	<p>(325) 235-1818 https://www.cactx.org/</p>	<p>Children’s advocacy centers (CACs) operate on the fundamental belief that the best interests of the child victim should be protected as the case proceeds through the investigation and prosecution stages and beyond. CACs offer a child-friendly environment where child victims can feel safe talking about it, in the event something has happened to them.</p> <p>We are a movement made up of the 71 local children’s advocacy centers (CACs) serving children throughout Texas, local professionals investigating and prosecuting child abuse, a committed board of directors, dedicated donors, volunteers, staff and corporate and government partners.</p>
<p>Nolan District Attorney</p>	<p>(325) 235-8639 www.co.nolan.tx.us/page/nolan.District.Attorney</p> <p>Nolan County Courthouse 100 East Third, Suite 201 Sweetwater, Texas 79556</p>	
<p>Roscoe Lion’s Club</p>	<p>https://www.facebook.com/roscoetexaslions/</p>	<p>Identifying community needs and assisting in meeting those needs.</p>

Outdoor Play:

Outdoor time is very important. We believe, based on our own experience and the research of others, that the benefits of outdoor time go beyond the benefits of gross motor activities conducted in a gym. Children need the time each day to participate in gross motor activities in order to “burn off” energy and to develop fit habits. Additionally, time in the outdoors provides emotional, cognitive, and social benefits. It allows the children to recharge and de-stress, and has been found to increase creativity and improve social interactions, among other things.

We will go outside for recess and P.E., weather permitting. Please make sure that your children are dressed accordingly and that they have a spare change of clothes. Exceptions will be made only with a doctor’s note excusing your child from outside play. We take precautions to ensure the health and safety for the children in our care. If your child is injured, we will notify you.

Parent-School Communication:

Our biggest way of communicating needed information to parents is through email, Facebook updates, and notes. Please make sure to keep an updated email address in the office. If you do not have

computer access, we have a computer in our lobby available for parent use if needed. Our website is <https://www.roscoe.esc14.net/page/Mont.home> and our Facebook page is @RCISD.ECC (on Facebook search for ECC-Roscoe Collegiate Montessori Early Childhood Center and then “like” our page).

Your child will have a take home folder which they will bring to and from school each day. **Please check your child’s folder daily for homework, notes, and communication from your child’s teacher. You will need to remove notes and work your child brings home and sign/initial the signature calendar EVERYDAY.**

Personal Belongings:

Please mark personal belongings with your child’s name. This includes your child’s refillable water bottle. Each child will have a coat hook and a cubby in which to place his or her belongings. Children should bring an extra set of clothes appropriate to the season to be kept at school. Please bring them in a large Ziploc labeled with your child’s name. **If your child uses the extra clothes, please replace the extra set by the next school day.** Children will also need a pair of quiet shoes (black slippers) to wear in the classroom.

You may not send blankets, comfort items, bottles/sippy cups, and toys to school with your child.

School Closures:

Please check our ECC Facebook page, Roscoe Collegiate ISD app, local radio stations KXOX 1240 AM/ 96.7 FM), and television stations KTXS, KRBC, and KTAB for updates on school closures due to weather, COVID, or anything else.

Testing Dates for the ECC:

Content Based Assessments (CBA) - Kindergarten Students Only

1st Six Weeks - Math Sept. 20 & Reading Sept. 21

2nd Six Weeks - Math Nov. 1 & Reading Nov. 2

3rd Six Weeks - Math Dec. 12 & Reading Dec. 13

4th Six Weeks - Math Feb. 07 & Reading Feb. 08

5th Six Weeks - Math March 28 & Reading March 29

6th Six Weeks - Math May 02 & Reading May 03

MAP - Kindergarten Students Only

BOY Aug. 15-19

MOY Jan. 04-06

EOY April 17-21

TX-KEA - Kindergarten Students Only

BOY Sept. 12-16

MOY Jan. 09-13

EOY April 24-28

Circle PM - Preschool Students Only

BOY Sept. 19-23

MOY Jan. 09-13

EOY April 24-28

Appendix A: What is Montessori?

The Montessori Method is a method of education for ages birth through fourteen developed by Maria Montessori during the late 1800's/early 1900's. The Montessori Method is child-directed, meaning that the children choose what to work on in the classroom and teachers pay close attention to the children to determine what to next introduce to the individual child. A Montessori classroom is characterized by beauty, calmness, order, movement, and focus. A well-prepared Montessori environment will stimulate the children's interest, give them an orderly place in which to concentrate on self-chosen activities, and accommodate their physical, cognitive, and social needs.

Montessori preschools differ from non-Montessori preschools in several ways, from the choice of materials in the classroom to the way they are used. First of all, the environment includes more natural materials (wood instead of plastic) and real-life work materials (as opposed to "play items" or toys). Montessori programs provide opportunities to use all five senses as often as possible, allowing children to manipulate materials to learn about academic subjects (Language Arts, Practical Life, Sensory Development, Mathematics, and Science & Culture). Additionally, Montessori activities and materials build upon themselves and provide more academic preparation than necessarily first meets the eye. For example, learning to pour water provides a good practical life skill while also allowing the child to work on their motor skills, experiment with math, develop the ability to focus, develop a sense of order, and develop a sense of pride in his or herself. The goal of Montessori early childhood programs is to follow each child's lead and help him/her develop into a self-confident, competent individual.

Montessori elementary programs also focus on hands-on work and the opportunity to concentrate on self-chosen activities. Academic subjects are integrated, rather than being taught in isolation, and students learn from experience and from primary or secondary sources, rather than from textbooks and worksheets. In order to give students the opportunity to choose what to work on while still ensuring that state standards are met, elementary students sign a contract each term. The contract states the requirements that must be met during the term; the children decide what they will work on at any particular time. Teachers work with newer students to help them learn the time management skills necessary to be successful. Montessori elementary classrooms also include more natural materials in an aesthetically-pleasing, prepared environment. Students may move around during the day and work alone or in small groups at tables, desks, or on the floor. Classrooms for older students also include technology.

For more information, look at the North American Teachers' Association website:

www.montessori-namta.org.

Appendix B: 2022-2023 Calendar & ECC Schedule

Roscoe Collegiate ISD 2022 – 2023 Calendar

AUGUST '22						
S	M	T	W	Th	F	S
	S	S	S	S	S	6
7	S	S	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	H	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	E	24
25	26	27	28	29	30	

OCTOBER '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	H	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER '21						
S	M	T	W	Th	F	S
		1	2	3	E	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	H	H	H	H	H	26
27	28	29	30			

DECEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	E	E	E	17
18	H	H	H	H	H	24
25	H	H	H	H	H	31

JANUARY '23						
S	M	T	W	Th	F	S
1	S	3	4	5	6	7
8	9	10	11	12	13	14
15	H	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dates to remember:

- First Day of School
- Labor Day
- Columbus Day
- Thanksgiving
- Christmas Break
- MLK Day
- President's Day
- Spring Break
- Good Friday
- Last Day of School
- High School Graduation
- Staff Development
- Bad Weather Day
- Summer School

- Aug. 10
- Sept. 5
- Oct. 10
- Nov. 21 - 25
- Dec. 19– Jan. 2
- Jan. 16
- Feb. 20
- March 13- 17
- April 7
- May 18
- May 18
- Aug. 1-9/ Jan. 2/May 19-24
- April 28
- June 5 – June 29

Offices will be closed July 3 – 7

Early Release Dates:

- Sept. 23, Nov. 4, Dec. 14-16, Feb. 10, March 31, May 16-18
- Fall Exams Dec. 14 - 16
- Spring Exams May 16 – 18

Grading Period Starts

- Aug. 10
- Sept. 26
- Nov. 7
- Jan. 3
- Feb. 13
- April 3

Grading Period Ends

- Sept. 23
- Nov. 4
- Dec. 16
- Feb. 10
- March 31
- May 18

Contact Information

High School.....	325-766-3327
Elementary School.....	325-766-3323
Early Childhood Center.....	325-766-2220
Administrative Office.....	325-766-3629

Superintendent – Guillermo Mancha, Jr.
gmancha@roscoe.esc14.net

Asst. Superintendent – Tecka Heaps
theaps@roscoe.esc14.net

Higher Education Coordinator – Vanessa Galvan
vgalvan@roscoe.esc14.net

Secondary Principal – Brandon Head
bhead@roscoe.esc14.net

Elementary Principal – Lindsay Freeman
lfreeman@roscoe.esc14.net

Assistant Principal – Brittany Arellano
barrellano@roscoe.esc14.net

Early Childhood Principal – Katherine Jackson
kjackson@roscoe.esc14.net

Secondary Counselor – Heather Ward
hward@roscoe.esc14.net

Elementary Counselor –
@roscoe.esc14.net

Athletic Director – Jake Freeman
jfreeman@roscoe.esc14.net

- = School Holiday
- = Early Release
- = Bad Weather Day
- = Staff Development
- = 1st Six Weeks
- = 2nd Six Weeks
- = 3rd Six Weeks
- = 4th Six Weeks
- = 5th Six Weeks
- = 6th Six Weeks
- = Summer School
- = Staff Development Flex Days

FEBRUARY '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	E	11
12	13	14	15	16	17	18
19	H	21	22	23	24	25
26	27	28				

MARCH '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	H	H	H	H	H	18
19	20	21	22	23	24	25
26	27	28	29	30	E	

APRIL '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	H	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	B	29
30						

MAY '23						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	E	E	E	S	20
21	S	S	S	25	26	27
28	29	30	31			

JUNE '23						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY '22						
S	M	T	W	Th	F	S
						1
2	H	H	H	H	H	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2022-2023 Early Childhood Center Schedule

Monday - Thursday

Breakfast	(7:15 for bus & staff students only) 7:30 – 7:50
Morning Meeting	7:50 - 8:05
Three Hour Uninterrupted Work Period	8:05 - 11:05
Clean up & Transition	11:05 - 11:15
Lunch/Recess	11:15 - 12:15
Specials (ipad, music, & PE)	12:15 - 1:15
Kindergarten Work Period/Nap	1:15 - 2:45
PK Phonics/K Science & SS/Art/Music	2:45 - 3:15
Closing & Dismissal	3:15 - 3:30
Bus Recess	3:30 - 3:45

Friday

Dismissal is at **3:15**, instead of 3:30.

Front pod (Martin, McCambridge, & Young) will eat first, and Back pod (Rico & Rocha) will go to recess first.

Monday 2:45-3:15 - Kinder Social Studies & PK Music in the cafeteria/conference room

Tuesday 2:45-3:15 - Kinder Science & PK Art

Wednesday 2:45-3:15 - PK Phonics & Kinder Art

Thursday & Friday 2:45-3:15 - PK Phonics & Kinder iPads

PE will be in the cafeteria facing the East wall.

Music will be in Mrs. McCambridge's room.

Early Release Time for the 2022-2023 school year is 12:30.

Appendix C: Contact Information and Birthdays

Roscoe Collegiate Montessori Early Childhood Center
1006 Main Street, Roscoe, TX 79545
325-766-2220

<https://www.roscoe.esc14.net/page/Mont.home>



ECC- Roscoe Collegiate Montessori Early Childhood Center

Early Childhood Principal

Katherine Jackson
kjackson@roscoe.esc14.net
325-766-2220

Secretary

Amanda Zamora
azamora@roscoe.esc14.net
325-766-2220

ECC/Elementary Counselor

Open Position

School Nurse

LouAnn Wilson
lwilson@roscoe.esc14.net
325-766-3323

Teachers/Paraprofessionals

- A. Lucy Rico
lrico@roscoe.esc14.net
Maria Montoya
mmontoya@roscoe.esc14.net
- B. Rosa Rocha
rrocha@roscoe.esc14.net
Lindsey Evans
levans@roscoe.esc14.net
Socorro Saavedra
ssaavedra@roscoe.esc14.net

- C. Stefanie McCambridge
smccambridge@roscoe.esc14.net
Cathy Morgan
cmorgan@roscoe.esc14.net
- D. Kristi Martin
kmartin@roscoe.esc14.net
Robyn Welch
rwelch@roscoe.esc14.net
- E. Jana Young
jgy@roscoe.esc14.net
Nancy Lopez
nlopez@roscoe.esc14.net

Appendix D: Celebration of Life Sample Form

Child: _____

Birth Date: _____ Age: _____

Celebration Date: _____

Celebration of Life

A Celebration of Life is a wonderful way to celebrate a birthday by honoring a child's life and accomplishments. If possible, please find a picture for each year of their life and write a short life story to be brought into school for this celebration (the photos will be returned). The following is a sample life story. We ask that you let your child participate in selecting pictures and writing his or her life story for this celebration.

THE STORY OF _____

_____ was born on _____ (month, day, year), in _____ (city, state, country, continent) on the planet earth. He/she had to be held and taken care of all the time, couldn't talk to or tell mom or dad what was needed, had to wear diapers, drank lots of milk and slept most of the time. By _____ months he/she could _____ (sit, up by his/herself, crawl, etc).

When _____ was 1 year old he/she _____ (learned to walk, etc). He/she loved to _____.

At 2 years old _____ (learned to use the potty, etc) _____.

When _____ was 3 years old he/she (came to Montessori school, could talk in whole sentences, run, ride a tricycle) and loved doing _____. At home he/she helped by _____.

When _____ was 4 years old he/she (came to Montessori school, could talk in whole sentences, run, ride a tricycle) and loved doing _____. At home he/she helped by _____.

When _____ was 5 years old he/she (came to Montessori school, could talk in whole sentences, run, ride a tricycle) and loved doing _____. At home he/she helped by _____.

And now _____ is _____ years old! He/she can _____ all by his/herself! His/her favorite color is _____, favorite food is _____, favorite activity is _____ etc.

The Celebration of Life will be done at _____ (time) on _____ (date). You are welcome to join your child's celebration by reading your child's story as they carry a globe and walk around a sun that is placed in the middle of the circle. If you are unable to attend, a teacher will read it. In either case, thank you for your help in making your child's celebration a meaningful and memorable event. You are welcome to bring a small snack for each child (___# in the class).

Appendix E: Broken Materials Letter
ROSCOE COLLEGIATE ISD
MONTESSORI EARLY CHILDHOOD CENTER
PO Box 1015
Roscoe, TX 79545
(325) 766 - 2220

Mrs. Katherine Jackson, Early Childhood Principal

kjackson@roscoe.esc14.net

Dear Parents/Guardians of _____,

We are writing to inform you that your child has misused or damaged a Montessori or classroom material while at school today. The material they damaged was the _____. Our Early Childhood Center compact states the following for parents and students concerning technology, classroom, and Montessori materials.

Parents will:

- Be responsible for replacing all technology, classroom, and Montessori Materials broken or damaged through the child's misuse.

Students will:

- Be respectful of all technology, classroom, and Montessori Materials; treat them with care.

In keeping with our Montessori Early Childhood compact, we are asking that you pay for the damaged material/materials. Please send _____ for the material your child damaged as soon as possible. We will send a receipt back in your child's folder.

Please make sure you talk with your child about the importance of respecting other people's things and their environment, so they can take away a lesson from this incident. We will reinforce this lesson during grace and courtesy lessons in the classroom. If your child has their own money to pay for the materials, we recommend letting them use their money to replace it if possible or having them earn the money. After all, our Montessori curriculum and environment is designed to educate the whole child and this is a real world lesson they will need to learn.

Thank you for your cooperation in this matter and for being partners with us in your child's education.

Sincerely,
Mrs. Katherine Jackson

Appendix F: Student Information Sheet (PLEASE RETURN)

Child's Name: _____ **Birthdate:** _____

Home Phone Number: _____ **Cell Phone Number:** _____

Home Address: _____

Mailing Adress: _____

Father's Name: _____ **Occupation:** _____

Work Phone Number : _____ **Cell Phone Number:** _____

Mailing Address (if different from student): _____

Email Address: _____

Mother's Name: _____ **Occupation:** _____

Work Phone Number: _____ **Cell Phone Number:** _____

Mailing Address (if different from student): _____

Email Address: _____

Name of person to call if parent cannot be reached: _____

Phone Number: _____ **Home Address:** _____

Language child speaks most often: _____

Other languages your child speaks: _____

Student's Name: _____

How will your child go home after school? Please circle/highlight one

Parent Pick up

Bus

If riding bus, give bus number or name of driver if known: _____

Who is allowed to pick your child up from school: _____

Is child allergic to anything: _____

Does your child have any other health problems: _____

Name of child's doctor: _____

Left _____ or right _____ handed.

Please describe your child in a few words. _____

Please Return to your Child's Teacher As Soon As Possible.